

**49**

Years'  
Experience  
in Teaching

Frances**King**  
School of English



We'll get you  
speaking English

**2022**

**London Teenager  
Programme**

including enrolment  
details and fees

**NEW CAMPUS  
FOR 2022**

Marylebone,  
central London





### TEENAGER PROGRAMME

- English Language Programme with exciting workshops, activities and excursions
- Students choose a theme – Discover London, Fashion, Art & Design or Sports Fan and some classes and activities relate to the interest
- Students can also choose weekly Young Leader workshops



### LOCATION

- Westminster University, Marylebone Campus, is in central London in the beautiful and fashionable Marylebone area. Many of London's leading attractions are within walking distance. Madam Taussauds is opposite and Regent's Park less than 5 minutes away.
- Oxford Street and all the many attractions of London's West End are about 15 minutes' walk. The immediate local area is full of attractive boutiques, cafes and restaurants. There is a well-known museum and a weekly street market.
- Students stay in single or twin en-suite rooms on the university campus and get to experience the British university lifestyle in one of the UK's top universities.



### CAMPUS

- The university building is spacious with large well-equipped classrooms and common areas. There is a canteen and an outside terrace. Accommodation is on campus in single or twin en-suite rooms. There is 24 hour security.
- Maximum of 70 residential students and 20 day school, students so close supervision and personal attention is guaranteed.



### STUDENTS

Most students are individuals and groups may also be accepted.

# London

## Teenager Programme

*Modern campus in fashionable Marylebone, central London, for teenagers aged 12-17. As well as English language, students choose a theme: Discover London; Fashion, Art & Design; Sports Fan. Some classes and activities match their interest. Accommodation is on campus.*





## London Teenager Residential

Students live on campus in single or twin en-suite rooms. Staff are resident in the same block.

All meals are taken on campus except excursion day. There is a choice of options for breakfast, lunch and dinner, including a vegetarian option and other special diets such as gluten free. Halal meat is available.

Classes take place in the morning and there are afternoon and evening activities or excursions every day.

### START DATES, COURSE LENGTH, WHAT IS INCLUDED

**2 week course:** (13 nights) July 3, 17

**4 week course:** (27 nights) July 3

Arrivals are on Sundays, departures on Saturdays.

#### INCLUDED

- ✓ Full board residential accommodation on campus
- ✓ Tuition and materials
- ✓ Lunch
- ✓ Travel
- ✓ Activity programme
- ✓ Weekly excursions
- ✓ Supervision by our staff
- ✓ Medical & travel insurance

## London Teenager Day School

Tuition and afternoon activities as for the residential programme, 6 days a week, without accommodation.

Lunch is included. Students should be dropped off at 8.30 and collected again at 17.45.

### START DATES, COURSE LENGTH, WHAT IS INCLUDED

(Monday to Saturday)

**1 week courses:** July 4, 11, 18, 25

**2 week courses:** July 4, 11, 18

**3 week courses:** July 4, 11

**4 week course:** July 4

#### INCLUDED

- ✓ Tuition and materials
- ✓ Lunch
- ✓ Afternoon activity programme
- ✓ Weekly excursions
- ✓ Supervision by our staff

#### NOT INCLUDED

- ✓ Travel (students will need a travel card)
- ✓ Medical & travel insurance

### COURSE FACTS

LONDON TEENAGER RESIDENTIAL & DAY SCHOOL	
Class size	Average 10 / maximum 15
Minimum level	A2
Lessons/week	20
Hours/week	15h
Timetable	<p>Monday to Saturday (except Thursday) 9.00-12.15 + Afternoon &amp; Evening Activities</p> <p>Thursday Full day excursion</p>

There are also weekly workshops/projects (4 sessions of 50 minutes/week)

A1 Beginner A2 Elementary B1 Intermediate B2 Upper Intermediate C1 Advanced C2 Proficiency





## TEENAGER PROGRAMME





























The programme consists of:

- English Language Programme of 20 lessons a week – focus is on spoken English, with structured language input, and a skills session for everyday English conversation, talking about sport or fashion and Trinity examination preparation
- Workshops for Discover London, Fashion, Art & Design, and Sports Fan and visits and excursions related to the option
- Optional Young Leader workshop once every two weeks
- Action-packed activity programme
- Evening activities on and off campus including visits to shopping centres and West End shows
- Weekly full day excursions take place in the London area or nearby where there is a wealth of attractions such as a river trip to Greenwich and a bus or train journey to Windsor or Brighton



## FREE TIME

Students aged 16 and 17, with parental permission, may leave the campus in pairs or small groups after dinner until evening activities start. The daily meeting starts at about 19.30.

TEENAGER PROGRAMME - EXAMPLE WEEK							
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8.00 - 9.00	Late breakfast, sightseeing, shopping & games	Breakfast (2 sittings of 30m)					
9.00-12.15		 Focus on Spoken English and Skills Sessions: Conversation, talking about sport or fashion, Trinity examination preparation			Day Trip 	 Focus on Spoken English and Skills Sessions: Conversation, talking about sport or fashion, Trinity examination preparation	
12.15-13.45	LUNCH (2 sittings of 45m)						LUNCH (2 sittings of 45m) 
14.00 - 18.00	Discover London	Option Trip	Option Workshops	School Trip			School Trip
	 Buckingham Palace	 Discover London: Tower of London	 Discover London			 St. Paul's Cathedral	 Personal trainer
	 The Mall	 Fashion, Art & Design: Camden Market	 Fashion, Art & Design			 Bank of England	 Portobello market
	 St. James's Park	 Sports Fan: Football stadium tour	 Sports Fan			 Millenium Bridge	 Harrods Department Store
18.00 - 19.00	DINNER 						
19.00 - 20.00	FREE TIME AND MEETING						
20.00 - 22.00	EVENING ACTIVITIES A selection of activities on and off campus including: night tours, shopping centre visits, optional West End theatre visits, computer room, movie night, cultural cafes, creative writing, film making, photo challenges, sports and others.     						

## WORKSHOPS AND VISITS - EXAMPLES



### DISCOVER LONDON

- Sightseeing – London's top attractions
- Museum visits – British, Science Museums
- British Culture including afternoon tea



### FASHION, ART AND DESIGN

- Department store visit
- Street markets
- Fashion and Design Museums
- Student fashion show and photo shoot



### SPORTS FAN

- Tour of Chelsea or Wembley Stadium
- Climbing wall
- Wimbledon Tennis Museum
- Football and baseball



### YOUNG LEADER

- Team building
- Public speaking
- Presenting ideas
- Debating

# Teenager Programme 2022

## London Fees

Code	Course	Lessons per week	Accommodation	Price per week	Minimum level
Teenager Programme					
LTR	London Teenager Residential	20	Single full board accommodation on campus	£1296	A2
LT2	London Teenager Residential	20	Twin full board accommodation on campus	£1199	A2
LTD	London Teenager Day School	20	No accommodation	£750	A2

### London Teenager Residential

2 week courses: (13 nights) July 3, 17  
4 week courses: (27 nights) July 3

Arrivals are on Sundays, departures on Saturdays.

#### What is included

Full board residential accommodation, registration, tuition, materials, certificates, travel, activity programme and weekly excursions, supervision by resident staff and medical and travel insurance.

#### What is not included

Transfers from airports or stations, incidental expenses and pocket money, damage deposit (£40, payable on arrival), optional musical or concert and dinner off-campus on Saturday nights.

### London Teenager Day School

(Monday to Saturday)  
1 week courses: July 4, 11, 18, 25  
2 week courses: July 4, 11, 18  
3 week courses: July 4, 11  
4 week course: July 4

#### What is included

Registration, tuition, materials, certificates, afternoon activity programme and weekly excursions and supervision by resident staff.

#### What is not included

Transfers from airports or stations, incidental expenses and pocket money, damage deposit (£40, payable on arrival), optional musical or concert, dinner off-campus on Saturday nights and medical and travel insurance.

### TEENAGER PROGRAMME NOTES

Visa document courier £45

Optional Trinity Examination fee £135

**Class size**  
Maximum 15

**Ages**  
12-17

**Tuition timetable**  
1 lesson = 45m  
20 Lessons = 15h

There are also weekly workshops/projects (4 sessions of 45 minutes/week)

Transfers (from/to)	Return transfer prices for 1-3 people
Heathrow	£180
Gatwick	£215
Stansted/Luton	£270
London City	£180
London Railway Stations	£150

### TRANSFER NOTES

**Supplement for transfer 23.00-5.00**  
£15

#### Waiting time

Up to 2 hours and cars may be shared.  
Extra time: £30 for every 30 minutes.

#### Arrival time

It is not always possible to arrive at accommodation before 7.00 or after 22.00. Please check with us before making travel arrangements.



# Enrolment details, terms and conditions 2022

## London Teenager Programme

### ENROLMENT

You can book in the following ways:

1. By email to [london@francesking.com](mailto:london@francesking.com)  
Download the Teenager Programme Enrolment Form from [www.francesking.com/school-of-english-london/more-information/downloads](http://www.francesking.com/school-of-english-london/more-information/downloads)
2. Visit our school  
77 Gloucester Road, London SW7 4SS  
Tel: 020 7870 6533
  - Take a test, pay a deposit and reserve a place on the next course
  - Please bring your passport/ID card with you to make a booking

### PAYMENT

You must send payment with your enrolment. We can confirm your course or accommodation booking and send a letter of confirmation when you have paid:

- Deposit of £500 is payable on enrolment

The balance is payable 45 days before arrival. For bookings made less than 45 days before the course start date, payment in full is required.

You can pay by:

- Credit Card (Visa or MasterCard). Please request our card authorisation form or pay on line at:
  - <https://secure.francesking.com/payment/page010.aspx?city=LON>  
It is safe to give your credit card details on our secure server.

- International Bank Transfer to our bank:

#### Nat West Bank

Business Education Ltd, trading as Frances King School of English, National Westminster Bank plc, Piccadilly, London W1A 2DG  
Bank sort code: 56 00 03  
Account number: 17054524  
IBAN BIC number (SWIFT): NWBKGB2L  
IBAN number:  
GB62 NWBK 5600 0317 0545 24

- Frances King is not responsible for any bank transfer charges. Payment must be received in full – please instruct your bank to remit the full amount plus additional funds to cover ALL bank transfer charges.
- You need to email a copy of the bank transfer with your Enrolment Form.
- Please make certain that your name appears clearly on the bank transfer.

- Sterling cheque drawn on an British bank account

### MEDICAL AND TRAVEL INSURANCE

Insurance is included in the course fees. For details of the cover see:

[www.francesking.com/downloads/insurance.pdf](http://www.francesking.com/downloads/insurance.pdf)

EU nationals should bring their European Health Insurance Card (EHIC) which allows them access to UK health care services.

### PROGRAMME INFORMATION

#### What to bring

We will provide you with a list of things to bring when we confirm your programme.

#### Contact with family

Students are asked to telephone their families on arrival.

#### Pocket money and valuables

Students are recommended to bring £60-£80 per week to pay for incidental expenses such as drinks and souvenirs. We will charge a handling fee should any extra pocket money be sent during the programme. Tickets, passports, valuables and money must be handed to the Centre Manager for safety.

#### Laundry

Towels and bed linen are supplied and laundered weekly.

### SCHOOL RULES

Students are accepted on the understanding that they follow these important rules and are prepared to obey them at all times:

#### ALWAYS...

- Carry your Frances King student card with you
- Be on time for classes, meals and activities everyday
- Take an active part in lessons and all activities
- Treat other students and staff members politely and kindly
- Be careful not to endanger others or yourself
- Keep your room tidy and be quiet after bedtime
- Try to speak English at all times

#### NEVER...

- Smoke, drink, use drugs, steal or shoplift
- Use bad language or fight with anyone
- Use your mobile phone or any handheld equipment during lessons or activities
- Break any UK law
- Behave in an anti-social way
- Eat chewing gum on campus

**These rules must be obeyed at all times.** Frances King reserves the right to cancel a student's course and accommodation in the event of misconduct or unsatisfactory behaviour. The student's family will be responsible for all extra costs arising.

### TERMS AND CONDITIONS

#### a) Cancellation policy

If you want to cancel your booking you must give notice in writing. Cancellation fee:

- More than 45 days before arrival – deposit of £500
- Less than 45 days – full fees
- Visa refusal received more than 45 days before course start date – £200
- Visa refusal received less than 45 days before course start date – £500

#### b) Refunds

Course and accommodation refunds may take up to 60 days to process. Refunds cannot be processed until the school has been paid in full for all services booked. Refunds will only be made to the person or organisation that paid in the first instance.

#### c) Valuables

Students are requested to avoid bringing valuables. We do not accept any liability for loss of money or valuables in our safekeeping or anywhere else.

#### d) Responsibilities

Students are accepted on the assumption that they are in good health. We do not accept responsibility for injury or loss of life, loss or damage to property, expenses due to delays in transport services or anything else out of our control. It is the student's responsibility to have a valid passport and, if required, a visa. Students are responsible for the full cost of any damage they may cause.

#### e) Changes to or cancellation of programme

Frances King reserves the right to change or cancel course programmes in case of low enrolments or unforeseen events outside our control.

#### f) Promotional materials/photography

Sometimes Frances King or our representatives take photographs and videos during our courses which may be used for promotional purposes. Parents must advise us at the time of booking if they do not wish their children to appear in any promotional material.

Unless directed by your teacher, classes cannot be filmed or otherwise recorded without the permission, in writing, of a Director, Principal or Academic Director. Teachers may organise filming and recording to enhance your educational experience.

#### g) Illness or injury

- In case of illness or injury Frances King will follow the advice of the attending medical consultant unless advised otherwise by a parent or guardian.
- Students may be charged for a medical consultation.
- Students from countries outside Europe are not entitled to free treatment. For London insurance included in the fee will cover costs but pre-existing conditions and the first £50 of any claim are not covered.
- In case of emergency all students are taken to the nearest Accident and Emergency Hospital.
- Our appointed First Aiders will administer common medicines, but not prescription medicines, unless we are advised not to by parents.

#### h) Force majeure

Frances King School of English is not liable in the event of the school being unable to supply services to which it is contractually bound resulting from causes outside the school's control, such as, but not limited to, natural disasters, labour disputes, government action, pandemic and the like. Refunds will not be made in such circumstances.

#### i) Day school

Students must be accompanied to and from the campus by an adult of 21 years or over, or 18 or over by arrangement, (unless 14 or over with parent/guardian permission). Students should be dropped off at 8.45 and collected at 17.45.

The school rules, except those relating to accommodation, apply to day students.

### PERSONAL INFORMATION

We will keep your information in electronic and paper format. Details will be passed to airport transfer accommodation and other providers as needed. Information will also be passed to UK via and immigration and other government authorities if required.

### COMPLAINTS

Problems and complaints with courses, accommodation and other services should be brought to our attention immediately so that we can help.

